

Library Policies

The SPSW Library is a lending library available to all current members. The purpose of the library is to advance the knowledge of chapter members in the craft of woodturning. It is the chapter's desire to make the entirety of the library collection available to all current chapter members each month. All of the library collection is accessible online for reservation by current members at: <https://spsw.librarika.com/users/login>.

Due to the large number of items missing from our library, a decision was made at the January 31, 2012 Board of Directors meeting **to require a \$5.00 deposit to checkout items** from the library. The \$5.00 will be returned when the item is checked back in.

As a result of the large number of items missing from the library and the desire to make all of the collection available to all members each month, the Board of Directors, at the June 2, 2015 meeting, added the following library policies to the above:

- **Check-outs from the library are for a period of one (1) month** (current monthly meeting to next monthly meeting).
- Items checked out and **not returned after one month** (see above) **will be charged a late fee of \$5.00 per month** (current monthly meeting to next monthly meeting).
- **A replacement fee will be assessed for any lost or damaged item, or an item unreturned for at least three (3) months.** The amount of the replacement fee will depend on the manner of replacement. The replacement fee is in addition to any accrued late fees.
- The Library collection will be inventoried at least annually during the first quarter of each year.

All current members are encouraged to make use of the online library at to reserve items for checkout at the next meeting. (<https://spsw.librarika.com/users/login>) In addition, members may view the uncopyrighted videos in the library collection on the club's YouTube channel , as well as viewing our playlists: https://www.youtube.com/channel/UCE8ZRLhj4kVG_n8QqBST6pw. Subscribing to our channel will provide you with information about any updates we make.

Donations to the Library – If any member has books or DVDs on the subject of woodturning and wishes to donate them to the library collection, the librarian will provide a tax-deductible donation receipt once the current value of the items are established. An item which is a duplicate of an item in the current library collection, or that is not in good or better condition is not eligible for donation. The current list of of library collection is posted on the club's website under "Learning Center".

The SPSW Librarian may be reached via email at: spswlibrarian@gmail.com or 253 581-0290.